



STONEBRIDGE CHURCH

Job Title:

Audio/Visual and Information Technology Director

Job Description:

The Audio/Visual and Information Technology Director plays a crucial role in supporting the church's mission by managing and enhancing the quality and reliability of audio-visual and IT systems. This position combines leadership in AV production, IT infrastructure, and service coordination while collaborating with the Worship Pastor, Director of Operations, and other staff to enhance both the worship experience and church operations through innovative technical solutions.

Position Details:

- **Type:** Full-Time
- **Hours:** Approximately 40 hours per week
- **Schedule:** 5 days per week
- **Compensation range:** \$ 65-80k Salary per year
- **Reports to:** Worship Pastor and Director of Operations

Key Responsibilities

Audio/Visual Director

- **Technical Leadership:** Provide technical expertise for live, recorded, and online sound engineering, lighting, and multimedia production.
- **Collaboration on AV Strategy and Operations Standard:** Work closely with the Worship Pastor to align AV strategies with worship goals and vision; Establish AV operational standards
- **Volunteer Management:** Recruit, train, and lead a team of AV volunteers for worship services and church events; provide ongoing training and development for AV team members.
- **Livestream and Media Management:** Supervise the livestream team, overseeing audio mixing, camera work, and recordings; edit and upload content to YouTube, Vimeo, the church website, and maintain the church podcast.
- **Equipment Maintenance:** Maintain and troubleshoot AV equipment, ensuring operational readiness and scheduling regular updates.
- **Budget Management:** Collaborate with the Worship Pastor and Director of Operations to manage the AV budget.

Worship/ Service Coordinator



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- **Strategic Planning:** Partner with the Worship Pastor Senior Pastor, and other church staff to strategically plan, organize, and execute worship services and special events.
- **Service Direction:** Coordinate with service leaders to ensure smooth transitions and effective communication throughout services.
- **Logistical Support:** Assist in the logistical planning for services, ensuring AV/IT readiness for each component of the worship experience.

Information Technology Director

- **IT Systems Management:** Oversee the lifecycle of church IT systems, including software updates, cybersecurity, and troubleshooting.
- **Equipment Management:** Manage all IT equipment (Wi-Fi, printers, tablets, security cameras, computers, door systems) for staff and church operations.
- **Vendor Coordination:** Work with the Director of Operations to maintain relationships with tech service providers and address technology needs.
- **Budget Management:** Collaborate with the Worship Pastor and Director of Operations to manage the IT budget.
- **Technology Standards and Support:** Establish operational standards for IT systems to ensure reliability and consistency; provide staff support for Planning Center and other church software tools

Qualifications

- **Education:** Bachelor's degree in a relevant field (e.g., Information Technology, Audio/Visual Production) preferred.
- **Experience:** 3-5 years of AV/IT management experience, ideally in a church or similar environment.
- **Technical Skills:** Proficiency with audio and video equipment, sound engineering, IT infrastructure, and cybersecurity.
- **Communication & Organization:** Strong organizational and communication skills; able to manage multiple projects.
- **Team Collaboration:** Effective team player with pastoral staff, volunteers, and vendors.

Physical Requirements

- Ability to lift up to 50 pounds for AV equipment setup and maintenance.
- Comfortable working at heights, including on ladders or lifts, for AV installations and adjustments.

Application Process

Interested candidates should submit an application on our website and email a resume with



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cover letter outlining their qualifications and relevant experience relevant to
bo@stonebridgemarietta.org. Applications will be accepted until November 27, 2024.