



STONEBRIDGE
CHURCH

StoneBridge Church Kindergarten-2nd Grade Pastor

Job Description

The Kindergarten – 2nd Grade Pastor is responsible for executing ministry with K-2nd Graders in alignment with the mission and vision of the StoneBridge Children's Ministry – SB Kids. SB Kids seeks to connect children to Jesus and encourage them to grow in a faith rooted in these essential truths: Be Like Jesus (Romans 8:29), Be Led By Him (Galatians 5:25), Do His Work (Ephesians 2:10), Serve and Pray (Jeremiah 29:7).

Major areas of responsibility include:

- **Children-**
 - Executing ministry with children Kindergarten – 2nd grade on Sunday mornings. We usually serve around 50-70 K-2nd graders on a Sunday morning between the two services. Major elements include – (1) writing curriculum to teach/deliver content during large group teaching time, (2) organizing/developing small group resources including activities and discussion questions, (3) leading/supporting a small group of Kindergarten or 1st/2nd grade students on Sunday mornings after teaching, (4) co-leading worship in the elementary area by worshipping from the front of the room and leading the children in their time of worship.
 - Working with the SB Kids team to lead a discipleship group for K-2nd graders. Major elements include choosing/developing content, as well as organizing and leading group meetings approximately twice a month.
 - Working with the SB Kids team to plan and execute periodic ministry events throughout the year.
- **Adults-**
 - Supporting families with children Kindergarten – 2nd grade.
 - Recruiting, training, and supporting ministry volunteers serving Kindergarten - 2nd graders. Responsible for staffing the following small group rooms on a Sunday morning at each service: Kindergarten Room, 1st & 2nd Grade Room. In the event that we continue to grow, we may need to split up the 1st and 2nd grade students, and this role would be responsible for staffing the additional classroom as well.
- **Administration-**
 - Responsible for organizing, supporting, and managing ministry for K-2nd grade. Major elements include maintaining policies and procedures to ensure that best practices in the areas of child development and safety are followed, scheduling volunteers for weekly ministry, updating children's information in our database, and communicating effectively with parents, children, and volunteers.
- **StoneBridge-**
 - This staff role involves participation in the vision of StoneBridge to see our community transformed by God and engaging with rest of the staff to help further the spiritual growth of the church body, participation in the overall direction of the church, and participation in church wide events.

Please Note: This role is full-time – 32 hours/week on Sunday, Monday, Tuesday, and Wednesday. (And occasionally on Thursday, Friday, or Saturday for special events.)

Personal Questions

Note: if you do not currently attend StoneBridge, answer StoneBridge-specific questions to the best of your ability based on your experience.

1. Please give a brief overview of your spiritual history with particular emphasis on where you currently are in your relationship with Jesus. How did you come know the Lord? Particular spiritual milestones? Major influences?
2. Please give an overview of your connection to/involvement with StoneBridge. When did you come to the church? How? Where have you served?
3. Please describe your calling into ministry in general and to this job in particular.
4. Please describe the leadership/pastoral positions (volunteer and paid) you have held in the past. Please pay special attention to roles involving children.
5. Please describe the culture of StoneBridge as you have experienced it.
6. Please describe your plan for supporting and strengthening the children's ministry at StoneBridge.
7. Please describe a time when you helped someone work through a crisis/difficulty.
8. Please describe your experience discipling young believers (young in terms of spiritual development, not necessarily young in age).
9. Please describe your experience with teaching
10. What is the greatest strength you would bring to StoneBridge?

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Current and Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Current Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your current supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Are you presently attending a church? _____ If so, where? : _____

How long have you attended? _____

Have you read and do you agree with our statement of faith? :
<https://stonebridgemarietta.org/statement-of-faith/>

Disclaimer and Signature

I certify that answers given in this application are true and complete to the best of my knowledge. I understand, authorize and agree that StoneBridge Church may conduct national and local criminal biographical searches, state sexual offender searches, credit files and motor vehicle checks wherever available. I agree to sign any and all authorizations by appropriate companies or entities who are engaged in, including, but not limited to Georgia Bureau of Investigation. The Federal Bureau of Investigation, and any and all other law enforcement agencies or authorities or governmental agencies that would have the information available. Furthermore, I agree to sign any and all authorizations required or deemed necessary by the appropriate credit agencies to provide an adequate credit history.

In the event that I am employed, I understand that any false or misleading information I knowingly provided in my application or interview(s) may result in discharge and/or legal action. I understand also that if employed, I am required to abide by all the rules and regulations of StoneBridge Church and any special agreements reached by StoneBridge Church.

This application shall be considered active for no more than 45 days. After that time, applicants may be required to resubmit a completed application.

The applicant understands that neither this document nor any offer of employment from this employer constitutes an employment contract.

All employment here is At-Will. Just as an employee may resign for any reason, StoneBridge Church may terminate an employee for any reason.

Signature: _____ Date: _____